



Contrato

This agreement ("Agreement") is made effective as of (date) _____, between Apple Kids Family DayCare, located at 6636 Graham Ave Newark CA, referred to herein as "Daycare," and the Parents _____

1. Enrollment: The Parent(s) hereby enroll(s) the Child(ren) listed below in Apple Kids Family Day Care program:

Child's Name: _____

Date of Birth: _____

Any known allergies or medical conditions: _____

Child's Name: _____

Date of Birth: _____

Any known allergies or medical conditions: _____

2. Program Description: The Daycare operates based on a curriculum aimed at preparing children with basic skills and knowledge for school, including but not limited to letters, numbers, colors, and basic Spanish language and culture. The children will be engaged in structured activities and playtime under the supervision of trained staff.

3. Staffing: All staff members are CPR certified, fingerprinted, and have completed health and safety courses. The facility is licensed for 8 children mandated reporter certified.

4. Nap Area: Children will have designated sleeping spaces with no sharing allowed. A log will be maintained to monitor infant (2 years of age & under) sleep every 15 minutes during nap times. Parents are required to provide a fitted crib sheet for their child's sleeping area. Pillows, blankets, or toys are not allowed in sleeping cribs for infants. Toddlers nap in designated napping mats. State law requires that childcare providers are not allowed to prevent or force a child to sleep.

5. Meals: Homemade meals provided daily for full time children. Water and whole milk 1% or nonfat milk only for children 2 years & older are provided. Parents may also bring their own food if preferred,

especially if their child requires a special diet. For infants and breastfeeding children, parents must provide formula and/or breastmilk.

6. Sick policy: In case of illness, children will be kept in a designated area until a parent or guardian can pick them up. The Daycare reserves the right to send children home for various reasons, including fever, vomiting, rashes, or signs of illness. A 24-hour symptom-free period or a doctor's note is required before the child can return to the daycare.

7. Medication Policy: We only administer prescribed medication with proper labeling and instructions. Over-the-counter medication is not allowed, except for Orajel and medical supplies inside the first aid kit. Parents are responsible for administering over the counter medication before, during, or after daycare hours.

8. Discipline Policy: The Daycare maintains a discipline policy that prohibits corporal punishment, child embarrassment, or withholding food or sleep as forms of discipline. Instead, we foster positive reinforcement and reflection time for children and staff to discuss actions, needs, and feelings, emphasizing positive reinforcement and communication.

8a. Incident & Behavior Policy:

At Apple Kids Family Day Care, the safety and well-being of all children and staff is our highest priority. Certain behaviors are not acceptable in our facility as they pose a risk to others. These include, but are not limited to:

- Biting
- Hitting, kicking, or other forms of physical aggression
- Destruction of property
- Repeated use of inappropriate language or gestures
- Any other behavior that endangers the safety or emotional well-being of others

If an incident occurs, staff will intervene immediately to ensure the safety of all children. The parents/guardians will be notified immediately. If the incident involves injury, first aid will be administered as needed, and appropriate medical steps will be taken.

Repeated incidents of unacceptable behavior – including repeated biting – will result in a Behavior Support Plan or Probation Plan being developed in collaboration with parents/guardians. This plan will outline specific expectations, strategies, and timelines for improvement. If behavior does not improve within the agreed time frame, or if the severity of the behavior jeopardizes the safety of others, Apple Kids Family Day Care reserves the right to suspend or terminate childcare services.

9. Hours of Operation and Payment: The Daycare operates from Monday to Friday, 8:00 am to **5:00 pm**. Parents are required to give notice if they will be late for pickup. Being late consistently will result in a late fee or termination of care.

10. Payment expectations: is required for full-time and part-time enrollment regardless of attendance, including during vacations, holidays below, and days when alternative care arrangements are made. We are closed on the following holidays:

- Birthday of Martin Luther King, Jr.
- Washington's Birthday
- Memorial Day

- Juneteenth Independence Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Two weeks during Christmas break

11. Termination: Either party may terminate this Agreement for any reason with a written notice of at least 30 days.

12. Tuition and Payment methods:

Full time care (5 days a week and 8 hours a day): **\$95 per day** for each child.

Part time care (minimum 3 days a week): **\$120 per day** for each child.

All invoices will be sent via email. You can make payments through Zelle. A receipt will be given for tax purposes at the end of the year.

**I have already read and fully understand the child care rules and agree to comply with all the rules and responsibilities. _____(initials)*

Daycare Provider: _____ Date: _____

Parent(s): _____ Date: _____

Parent(s): _____ Date: _____